

Report on Certificate Course in Spoken English

Title: Certificate Course in Spoken English

Date(s): December 1, 2020 to 30 March 2021

Time: 01.00pm-2.00pm

Preamble: Certificate Course in Spoken English has been conducted from **December 1, 2020 to 30 March 2021**, at Karmaveer Bhaurao Patil College, Vashi. This Course was short term course of three months having one lecture daily.

Participant's Details: A total 31 candidates participated in this course.

Description about the Program:

The short term Course of Spoken English was conducted by the department of English in Collaboration of Nazneen Foundation Nerul. There was a great response of the students as all students are able to communicate in English. Many of the students were from Marathi medium; hence they were unable to expose their knowledge and ideas in English. The course proved very beneficial to the students who completed it seriously.

Duration: 30 hours

Objectives:

1. To enable the learner to communicate effectively and appropriately in real life situation
2. To use English effectively for study purpose across the curriculum
3. To develop interest in and appreciation of Literature
4. To develop and integrate the use of the four language skills i.e. Reading, Listening, Speaking and Writing

Syllabus

Unit 1: Basics of communication

1. Introduction to communication
2. Building Powerful Vocabulary
3. Learning sentence construction

Unit 2: English grammar in Use

Noun, pronoun, Adjective, Verb, Tenses, Preposition, Articles, Conjunction, Punctuation. Grammar usage in sentences.

Unit 3: Speaking English for the real world

Everyday communication – Introduction, Shopping, Meeting friends, Traveling, Visiting a doctor, Telephonic communication, Negotiation, At the movie Theatre, At the office, Meeting relatives....etc Audio – Video lesson plan covering topics from Real life situation.

Unit 4: Public speaking skills

Group discussion, Email drafting, Business correspondence Avoiding spelling mistakes and mispronunciations, Letter writing practice

Unit 5: Personality development

Manners & Etiquettes, Building confidence and developing presentation skills
Dress code and color pattern

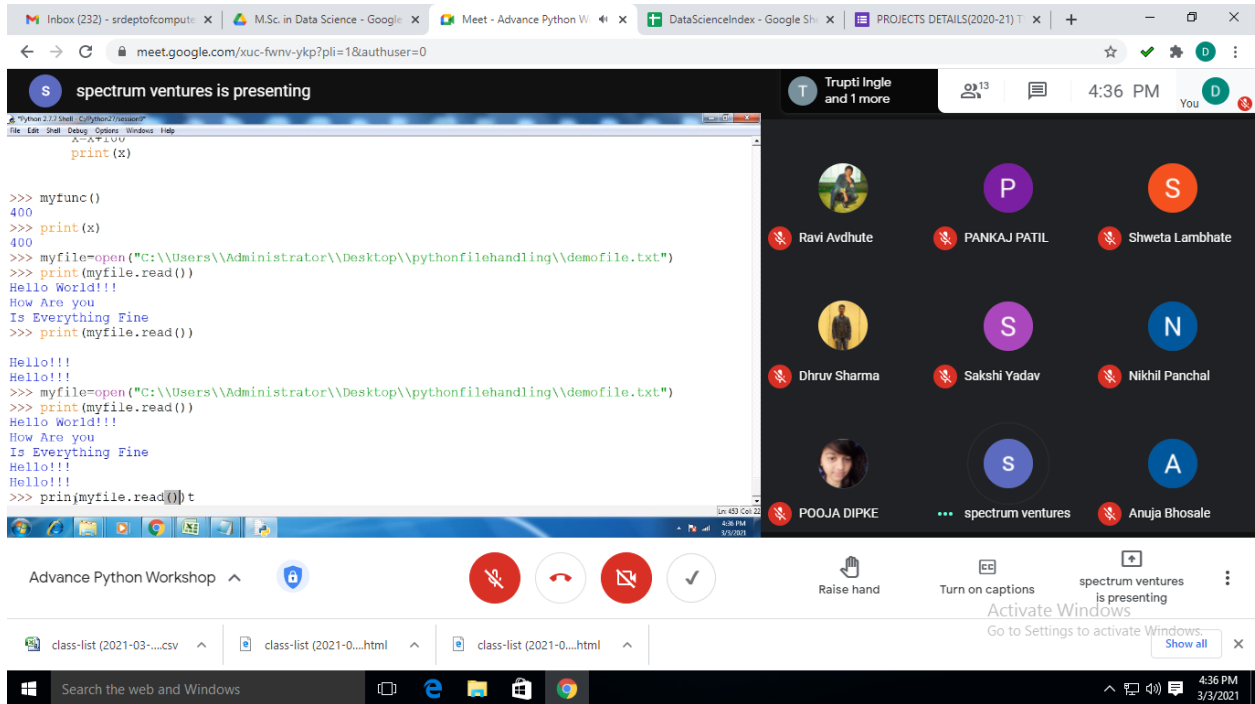
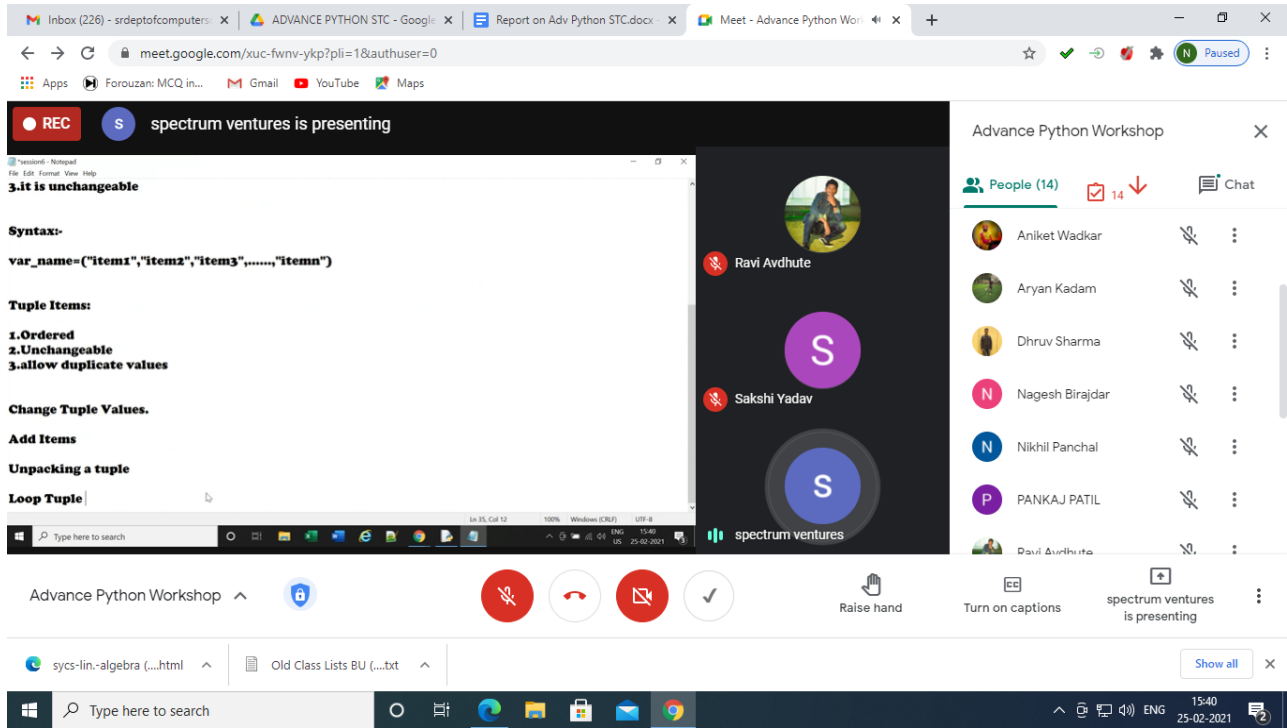
Unit 6: Job interview skills

Resume writing,

Job Interview question and answers,

Mock sessions

Photos:



The screenshot shows a Google Meet interface. At the top, the browser tabs include 'Inbox (232)', 'ADVANCE PYTHON ST...', 'Report on Adv Python', 'Meet - Advance Py...', 'DataScienceIndex - Go...', and 'PROJECTS DETAILS(2021...'. The address bar shows the meeting URL: 'meet.google.com/xuc-fwnv-ykp?pli=1&authuser=0'. The meeting title is 'spectrum ventures is presenting'. The time is 4:55 PM. The participants list includes Ravi Avdhute, PANKAJ PATIL, Tanmay Mhatre, Dhruv Sharma, Sakshi Yadav, Nikhil Panchal, POOJA DIPKE, spectrum ventures, and Anuja Bhosale. A Notepad window is open, displaying the following Python code:

```
main function-
open(filename,mode,typeoffile)
type of file:-
1.t-text(default)
2.b-binary
4 types:-
a.r-read(default)
b.a-append-writes the data to the previous data which is stored
c.w-write
d.x-create
create a new file:-
myfile=open("C:\\Users\\Administrator\\Desktop\\pythonfilehandling\\
\\myfile.txt","x")
1.You Can Only Remove Empty Folders
```

Outcomes:-

Outcomes:

After completing this course, the students will be able to:

1. Communicate effectively and appropriately in real life situation
2. Use English effectively for study purpose across the curriculum
3. Develop interest in an appreciation of Literature
4. Develop and integrate the use of the four language skills i.e. Reading, Listening, Speaking and Writing

भारतीय गैर न्यायिक

एक सौ रुपये

Rs. 100

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ONE
HUNDRED RUPEES



सत्यमेव जयते

भारत INDIA

INDIA NON JUDICIAL

11 NOV 2020

महाराष्ट्र MAHARASHTRA

2020

WU 068584



जिल्हा कोषागार कार्यालय, ठाणे
28 OCT 2020
मुद्रांक प्रमुख लिपीक / लिपीक

मुद्रांक विक्री नोंदवही अनु.क्रमांक 47483 दिनांक 11 NOV
दस्ताचा प्रकार/अनुच्छेद क्रमांक
दस्त नोंदणी करणार आहेत का? होय/नाही - नोंदणी होणार असल्यास
दुय्यम निबंधक कार्यालयाचे नाव मोबदला रक्कम Rs.
विडकतीचे वर्णन
मुद्रांक विकत घेणाऱ्याचे नाव Nandini Shrikh
दुसऱ्या पक्षकाराचे नाव Ramesh Shikshan Sanstha
हस्ते असल्यास त्यांचे नाव व पत्ता Prachi
मुद्रांक शुल्क रक्कम Rs. 100/-

मुद्रांक विकत घेणाऱ्याची सही
श्री. रविन्द्र विष्णू शिंगाडे, परवाना क्र. 13/2000, नविन प.क्र. : 1201043
मुद्रांक विक्रीचे ठिकाण : सुनिता सॉल्व्हिस, शॉप नं. 23, प्रभात सेंटर इनेक्स
प्लॉट नं. 7, सेक्टर-1ए, सी.बी.डी, बेलापूर, नवी मुंबई. मो. 09324704128
ज्या कारणासाठी ज्यांनी मुद्रांक खरेदी केला त्यांनी त्याच कारणासाठी
मुद्रांक खरेदी केल्यापासून 6 महिन्यात वापरणे बंधनकारक आहे

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made and entered into at CBD Belapur, Navi Mumbai, on this 11 day of Nov. '2020 BETWEEN RAYAT SHIKSHAN SANTHA'S KARMAVEER BHAURAO PATIL COLLEGE, VASHI, through its Principal Mrs. Dr. Shubhada Nayak, having address at Sector - 15A,

Vashi, Navi Mumbai - 400703, Maharashtra, India, hereinafter called **"THE PARTY OF THE FIRST PART"** (which expression shall unless repugnant to the context or meaning thereof shall mean and includes its assignor, executors, administrators and assigns) of the ONE PART.

AND

M/S.NAZNEEN EVENT MANAGEMENT AND CONSULTANCY SERVICES, through its PROP. MRS.NAZNEEN SHAIKH, age 44 years, Indian Inhabitant, residing at Flat No.803, 'D' Wing, Kukreja Plaza, Sector - 11, C.B.D. Belapur, Navi Mumbai - 400614, hereinafter called **"THE PARTY OF THE SECOND PART"** (which expression shall unless repugnant to the context or meaning thereof shall mean and includes her heirs, executors, administrators and assigns) of the OTHER PART.

AND WHEREAS :

The party of the first part is a Autonomous College, having Arts, Commerce and Science College and other academic courses, since year Oct. 2020

AND WHEREAS :

The party of the second part is carrying on business of Event Management and Consultancy Services since year 2013.

AND WHEREAS :

The party of the first part decided to start English Speaking Classes in two batches of 35 students and 30 lectures. The lecture having 60 minutes time duration.

AND WHEREAS :

The party of the second part approached to the party of the first part and showed her willingness to conduct the said classes in the premises of the party of the first part.

AND WHEREAS :

The parties hereto are desirous to record the terms and conditions of this M.O.U. as under :-

NOW THIS INDENTURE WITNESSETH AS FOLLOWS :-

1. The party of the first part and party of the second part agreed that the party of the second part will conduct the English Speaking Classes in two batches of 35 students and 30 lectures since Oct. 2020, in the premises of the party of the first part.
2. The party of the second part will conduct the said classes regularly and punctually
3. The profit sharing ratio is decided and agreed between the parties that 20% will be party of the first part and 80% will be party of the second part.
4. The parties hereby agreed that the party of the first part will be paid 50% amount in advance and remaining 50% shall be paid after conducting exams to the party of second part.
5. It is hereby agreed by and between the parties that if either party of this MOU breach any of the terms and condition mentioned hereinabove, the aggrieved party have right to take appropriate legal action against the party.

6. The party of the first part indemnifies and keep indemnified the party of the second part against any claim, loss and damage either cause by any person/s.
7. The contents of the said MOU is read over by both the parties and they are agreed for the same.

IN WITNESS WHEREAS THE PARTIES herein have hereunto set and subscribe their respective hand the day and the year hereinabove mentioned.

SIGNED, SEALED AND DELIVERED)
By the within named 'THE PARTY OF THE)
FIRST PART'.)

RAYAT SHIKSHAN SANTHA'S)
KARMAVEER BHAURAO PATIL COLLEGE,)
VASHI, through its Principal,)
MRs. Dr. Shubhada Nayak)

In the presence of

1. Mr. Javed Tamboli

2. Mr.B.P. Pawar

SIGNED, SEALED AND DELIVERED)
By the within named 'THE PARTY OF THE)
SECOND PART')

M/S.NAZNEEN EVENT MANAGEMENT)
AND CONSULTANCY SERVICES,)
through its PROP. MRS.NAZNEEN SHAIKH)

In the presence of

1. Mr. Jalal Shaikh

2. Mr.Kadu

Crayal

Javed

Pen

AShaikh

Mr. Jalaluddin Shaikh

**RAYAT SHIKSHAN SANSTHA'S
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
DEPARTMENT OF ENGLISH
Academic Year - 2020- 21**

Skill Based Course - Certificate Course in Spoken English

Sr.No	Name of the Student	Class	Email ID
1	SONAL PRAKASH CHOUGULE	SYBAF B	sonalchougule26@gmail.com
2	MANISHA JUGAL KUMAR JANI JANI	SYBA	manishajani202@gmail.com
3	AADITI SACHIN DHAVAN	SYBCOM-D	aaditidhavan@gmail.com
4	NANDINI CHANDRAKANT PATIL	SYBCOM-D	patilnandini2525@gmail.com
5	SIDDHI SONU SAWANT	SYBAF A	siddhisawant877@gmail.com
6	YOGENDRA OMPRAKASH YADAV	SYBCOM-B	yogenyadav2@gmail.com
7	DHANSHREE NARAYAN SHINDE	SYBCOM-D	dhanshreesinde2918@gmali.com
8	PRACHI BANDU PATIL	SYBCOM-A	patilprachi2002@gmail.com
9	DIVYA HARISHCHANDRA MHATRE	SYBCOM-D	harishchandradivya2001@gmail.com
10	PRATIK SAINATH PATIL	SYBBI	praatik.patil19@gmail.com
11	RIDDHI SANDIP RAUT	SYBMS B	rautriddhi400@gmail.com
12	NISHADEVI RAMSHANKAR YADAV	SYBBI	yadavnisha1081@gmail.com
13	AYUSH SANJAY PATIL	SYBBI	ash.p1577@gmail.com
14	AKANKSHA BHARAT PAWAR	SYBA	akanksha.pawar.179@gmail.com
15	SHWETA DEEPAK BORATE	SYBBI	shwetaborate248@gmail.com
16	FAHEEM KHAJAMIYA PATEL	FYBA	faheemkhajamiyapatel@gmail.com
17	AMIT RAMESH MANKARE	FYBA	amitmankare2000@gmail.com
18	SHANKAR SADASHIV PARAB	TYBCOM-D	shankarparab52@gmail.com
19	ANJALI ABHIMAN JAGTAP	TYBCOM-D	manjalijagtap123@gmail.com
20	SIDDHI RAMESH BHAGAT	SYBAF B	siddhirbhagat03@gmail.com
297	HIMANSHU SANTOSH SINGH	SYBAF A	himanshu.bandanasingh@gmail.com
298	PANKAJ DAYARAM YADAV	SYBAF A	pankaj.192606@gmail.com
299	AMOL KEDARNATH WAGHMARE	SYBCOM-A	waghmarerohit687@gmail.com
300	SANSKRUTI SUNIL SHINDE	SYBSC-B	shindesanskruti10@gmail.com
301	PRIYA DAYARAM YADAV	SYBAF A	pooja36014@gmail.com
302	SHRAVAN KUMAR SAIKUMAR NACHULA	SYBSC-BT	nachulla73@gmail.com

303	ARCHANA ROBERT	TYBSC MAT	archanarobert99@gmail.com
304	LIYHA MERIYAM SHAJI	TYBBI	liyhameriyam@gmail.com
305	TANNU SHYAMKANHAIYA YADAV	SYIT(A)	sarojyadav53908@gmail.com
306	ROHAN RAJENDRA MORE	SYBBI	rrmore2001@gmail.com
307	SUJAY LAXMAN SHINDE	SYBBI	sujay.shinde144@gmali.com

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

● CERTIFICATE ●

English Speaking Course

This is to certify that Mr./Ms. _____
has completed Three Months' **English Speaking Course**. It was held from January 01,
2020 to March 30, 2020. He/She got _____ grade.

Coordinator



Principal